

ST. XAVIER'S CATHOLIC COLLEGE OF ENGINEERING
(Autonomous)
NAGERCOIL - 629 003

3rd Finance Committee Meeting

Date & Time : 17th February 2024, 10.30 a.m. - 12.00 Noon
Venue : Board Room

AGENDA

Prayer	
Welcome Address	Principal
F03.01	To consider and review the minutes of previous meeting and action taken.
F03.02	To consider and review the exam fee collected and expenditure incurred towards the end semester examination activities, April/May 2023
F03.03	To consider the income & expenditure of the College activities for 2023-'24 till 31 st January 2024
F03.04	Other matters.

Members present: Enclosed

MINUTES OF THE MEETING


The Principal welcomed the members and took up the agenda

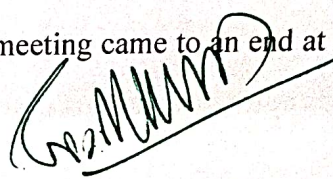
Details of discussions & suggestions are as follows:

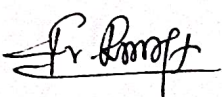
Agenda	Discussions & Suggestions	Action taken
F03.01	The Principal presented the minutes of previous meeting and action taken.	Considered and confirmed
F03.02	The Principal presented the exam fee collected and expenditure incurred towards the end semester examination activities, April/May 2023.	Noted and considered
F03.03	The Principal presented in detail the income & expenditure of the College activities for 2023-'24 till 31 st January 2024.	Noted and considered
F03.04	<p>Other Matters:</p> <ul style="list-style-type: none"> • It is suggested to cover the salaries of the CoE office staff by utilizing the income generated from examination fees. • It is suggested to take surplus of exam fee income partially towards the initial establishment of CoE office. • Suggested to calculate the amount spent per candidate towards exam related activities in a year. • The evaluation process for revaluation of answer scripts applied for the challenge review was discussed. It was suggested to take action against examiners if the grades of the scripts change after challenge review. • Suggested to segregate the electricity 	Noted and considered


	<p>charges and internet charges from the administrative expenses.</p> <ul style="list-style-type: none"> Proposed to calculate the total amount spent per student per year over the entire duration of their degree program. Discussed regarding the assistance provided by the college to the students in obtaining education loans from banks. Recommended to obtain funding for research endeavors through Corporate Social Responsibility (CSR) initiatives of different Organisations. Discussed about the refunding procedures of caution deposit and imparting more awareness to students about GATE exam. 	
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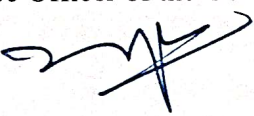
The Principal thanked all the members for their kind cooperation and the meeting came to an end at 12.00 Noon.



 Dr. S. Sidhardhan
 (Anna University Nominee)

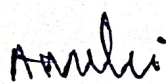

 Rev. Fr. Dr. M. Maria William
 (Governing Body Nominee)



 Rev. Fr. M. Francis Xavier
 (Finance Officer of the College)


 Dr. J. Maheswaran
 (Principal)


 Dr. V. Christus Jayasingh
 (VP & Dean/ Student Affairs-Special Invitee)


 Mrs. S. Jasmine Suguna & Dr. M. Babima
 (Teacher Nominee)


 Dr. A. Milton
 (CoE-Special Invitee)


 Mr. P. T. Justin Thiraviam
 (Office Superintendent- Special Invitee)



St. XAVIER'S
CATHOLIC COLLEGE OF ENGINEERING
(Autonomous)

Chunkankadai, Nagercoil - 629003
Kanyakumari District, Tamil Nadu

Approved by AICTE & Affiliated to Anna University, Chennai
Accredited with 'A' Grade by NAAC
UG Programs (ECE, EEE, Mech, Civil, CSE & IT) Accredited by NBA
Recognized under section 2(f) & 12(B) of UGC Act, 1956
UG Programs (ECE, EEE, Mech, Civil, CSE & IT),
MBA & MCA Programs Permanently Affiliated

3rd Finance Committee Meeting

Date: 17-02-2024

Time : 10.30 AM

Venue: Board Room

Sl.No	Members Present	Signature
1	Dr. S. Sidhardhan, Anna University Nominee.	 17/2/24
2	Dr. J. Maheswaran, Chairman.	 17.2.24
3	Rev. Fr. Dr. M. Maria William, Governing Body Nominee.	
4	Rev Fr. M. Francis Xavier, Finance Officer of the College.	 Fr. Ruff
5	Dr. V. Christus Jeya Singh, Vice-Principal & Dean-Student Affairs, SXCCE.	 17/2/24.
6	Dr. A Milton, Controller of Examinations, SXCCE.	 A Milton 17/02/24
7	Mrs. S. Jasmine Suguna, Teacher Nominee.	 17/02/24.
8	Dr. M. Babima, Teacher Nominee.	 17/02/24
9	Mr. P. T. Justin Thiraviam, Office Superintendent, SXCCE.	



Alur, TN, India

St Xavier College Road, Chunkan Kadai, Alur, 629807,
TN, India

Lat 8.195120, Long 77.384261

02/17/2024 11:11 AM GMT+05:30



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